



MEMORANDUM

**TO: Members of the School Board
Dr. Todd Bowden, Superintendent
Mitsi Corcoran, Assistant Superintendent Chief Financial Officer**

FROM: Carol A. Lichon, CPPO, Director of Materials Management

**TITLE: APPROVAL TO AWARD BID #18-0145 FOR AIR CONVEYANCE
SYSTEM CLEANING**

Bids to provide 'Air Conveyance System Cleaning' were received from two vendors on April 18, 2018. The bids of Approved Fire Proofing Service, Inc., dba Service-Tech Corporation, and Simpson Environmental Services, Inc., were the best low bids meeting the advertised specifications based on a sealed scenario. This bid is for a period of three years with the option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Facilities Services Department.

Requested by:

Jody Dumas

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posting Date: 5/8/2018

Financial Impact:

Not to exceed
\$1,200,000.00
For a three-year period

Recommended Motion: That the bids of Approved Fire Proofing Service, Inc., dba Service-Tech Corporation, and Simpson Environmental Services, Inc., to provide 'Air Conveyance System Cleaning' in an amount not to exceed \$1,200,000.00, be approved as presented.

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Tabulation for Air Conveyance System Cleaning - Bid #18-0145

Opened April 18, 2018 at 3:00 p.m.

Cost to provide all equipment, labor, supervision, fuel, tools, travel, etc., to perform air conveyance system cleaning services.		Approved Fire Proofing Service, Inc., dba Service-Tech Corporation	Simpson Environmental Services, Inc.
LABOR			
1.	Hourly rate per man-hour, standard working hours (Monday through Friday from 7:00 am to 5:00 pm)	\$45.00	\$38.00
2.	Hourly rate per man-hour, non-standard working hours (Monday - Friday prior to 7:00 am and after 5:00 pm, and Saturday and Sunday)	\$45.00	\$42.00
PARTS AND MATERIALS: PERCENTAGE MARK-UP			
3.	Parts and materials should be based on the wholesale price and billed at net cost. A MAXIMUM OF 10% will be allowed. Indicate this percentage in the space to the right. No mark-up of sales tax allowed. Percentages exceeding 10% will not be considered. Itemized materials invoice from the supplier must be included with all billings to the SBSC for materials. Note: All invoices shall be billed on a cost plus basis except during a declared disaster (no mark-up permitted).	10%	10%
ALTERNATE			
4.	If bidding alternate to the Triple "D" non-foaming alkaline coil cleaner please provide brand name, manufacturer, and MSDS sheets with bid.		
RENTALS: PERCENTAGE MARK-UP			
5.	On occasion, rental equipment may be necessary. This is for equipment that is used on occasion, not in the regular course of air conveyance system cleaning service. This is not for rental for equipment that a Contractor must have (indicated on page 16). This category is to be used only with prior written approval from the Facilities Services representative. Rental equipment to be billed at net cost. Rental is for active use of equipment. Payment for inactive use will not be allowed. Include a percentage allowed for overhead and profit. A MAXIMUM OF 10% MARK-UP of rental equipment will be allowed. Indicate this percentage in the space to the right. No mark-up of sales tax allowed. Percentages exceeding 10% will not be considered. A copy of the itemized rental equipment invoice must be included with all billings to the SBSC. Note: All invoices shall be billed on a cost plus basis except during a declared disaster (no mark-up permitted).	10%	10%

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<p>Cost to provide all equipment, labor, supervision, fuel, tools, travel, etc., to perform air conveyance system cleaning services.</p>	<p>Approved Fire Proofing Service, Inc., dba Service-Tech Corporation</p>	<p>Simpson Environmental Services, Inc.</p>
<p>SUBCONTRACTORS: PERCENTAGE MARK-UP</p>		
<p>On occasion, subcontracted services may be necessary. This category is to be used only with prior written approval from the Facilities Services representative. Subcontracted services for air conveyance system cleaning service to be billed at net cost. Include a percentage allowed for overhead and profit. A MAXIMUM OF 10% MARK-UP of subcontracted services will be allowed. Indicate this percentage in the space to the right. No mark-up of sales tax allowed. Percentages exceeding 10% will not be considered. A copy of the itemized subcontracted services invoice from the Subcontractor must be included with all billings to the SBSC. Note: All invoices shall be billed on a cost plus basis except during a declared disaster (no mark-up permitted).</p>	<p>5%</p>	<p>10%</p>
<p>Notes:</p>		
<p>Contact</p>	<p>Paul E. Keller</p>	<p>Tim Yaeger</p>
<p>Address</p>	<p>14240 60th Street North</p>	<p>PO Box 735</p>
	<p>Clearwater, FL 33760</p>	<p>Trilby, FL 33593-0735</p>
<p>Phone</p>	<p>727-539-7000</p>	<p>352-583-2509</p>
<p>Fax</p>	<p>727-539-0998</p>	<p>352-583-3371</p>
<p>Federal I.D.</p>	<p>59-1300488</p>	<p>71-0957279</p>
<p>Email</p>	<p>pkeller@service-techcorp.com</p>	<p>TimYaeger@Embarqmail.com</p>
	<p>Recorded by: Maria Hernandez-Ron Witnessed by: Joyce E. Haney</p>	